



# SRS-MPT Projects: Guidelines for Adjudicators

Please email the completed excel grading sheet [srs.research@usask.ca](mailto:srs.research@usask.ca)

<b>Section 1: Project Description</b>	<b>30 points</b>
○ Background Information	
○ Hypothesis and Expected Outcomes	
○ Timeline	
○ Quality and Clarity of Methodology and Analysis	
○ Deliverables of the Applicant and Supervisor	
○ Overall Impression of Feasibility	
○ Project Proposal Language	
<b>Section 2: Student Outcomes and Experience</b>	<b>20 points</b>
○ Student learning outcomes	
○ Supervisor expectations and contingency plan	
<b>Maximum Total Points</b>	<b>50 points</b>

**Comments** are an important method of improving unsuccessful applications for future competitions and can be left in two formats:

- **Section comments:** particularly important for those who do not receive funding, as it allows for perspective regarding which sections were weaker than others.
- **General Comments:** summarizes the most important points of the review, addressing the strengths and weaknesses of the application.

All comments will be de-identified before being released to applicants.

**Disclosure of Association** may be where you feel that you have had some connection to the application or applicant, but is not necessarily a conflict of interest. For example:

- You are a close personal friend of the supervisor or applicant
- You have held, or currently hold collaborative funding with the supervisor
- Have published with supervisor in the last five years

You may still provide a grade and participate in the assessment, but our office will be aware of the association.

Applications where you are a **Supervisor** will be automatically noted as a Conflict of Interest.



## SRS-MPT Projects Adjudication Grading Grid

### Section 1: Project Details

#### Background Information

Background information on the project should be presented in a concise manner and clearly outline the importance and significance of the research project.

#### Hypothesis and Expected Outcomes

Using the background information, the applicant should have a clearly defined hypothesis. They must also describe the expected outcomes at the completion of the project.

#### Timeline

Timelines should be clearly outlined and realistic. The funding period is ten weeks for Dean's Projects and six to eight weeks for Summer Research Experience Projects.

#### Quality and Clarity of Methodology and Analysis

Applicants must describe the overall methodological approach, including experimentation, data collection, sample sizes and statistical analysis.

#### Deliverables of the Applicant and Supervisor

The deliverables for the student should indicate that the applicant will engage in a research opportunity that will require both intellectual and methodological contributions. The supervisor must be engaged in the project and committed to providing the necessary supports for the applicant.

#### Overall Impression of Feasibility

The proposed research should be clearly feasible with viable and realistic outcomes.

#### Project Proposal Language

All applicants must ensure they write their application in a manner that can be understood by a non-expert in their field.

### Section 2: Student Outcomes and Experience

#### Student Outcomes

The student learning outcomes should be outlined clearly and provide valuable research experience for the student. The supervisor should have a clear plan for the student.

#### Supervisor Expectations

Supervisors should provide a mentorship experience that involves regular interaction with the student as well as clear direction in their day-to-day activities.

#### Contingency Plan

The faculty supervisor must provide a contingency plan for unforeseen circumstances or if the research project is delayed for any reason.