



UNIVERSITY OF SASKATCHEWAN

School of  
Rehabilitation Science

COLLEGE OF MEDICINE

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# **College of Medicine School of Rehabilitation Science (SRS) Research Project Guidelines**

*Any questions or concerns regarding this award can be directed to:*  
[srs.research@usask.ca](mailto:srs.research@usask.ca)



## 1. AWARD PROCESS

| 2026        |                                                                  |
|-------------|------------------------------------------------------------------|
| November 2  | Call for Projects sent out to all faculty                        |
| November 23 | Deadline for faculty to submit project                           |
| November 30 | All projects posted on the PAWS SRS Channel for students to view |
| December 18 | Deadline for students to express interest in projects            |

| 2027       |                                                                                                                                      |
|------------|--------------------------------------------------------------------------------------------------------------------------------------|
| January 18 | Deadline for faculty to notify <a href="mailto:srs.research@usask.ca">srs.research@usask.ca</a> of successful student match          |
| February 5 | Award recipients notified                                                                                                            |
| March 1    | Verification of ethics certificate, exemption, or submission due to <a href="mailto:srs.research@usask.ca">srs.research@usask.ca</a> |

| 2028     |                                         |
|----------|-----------------------------------------|
| April 14 | Full project reports and abstracts due  |
| Summer   | Presentations at SRS Research Day (TBD) |

\*Project start dates, and scheduling are negotiated with the supervisor. \*

### Primary Purpose

The SRS Research Projects expose our students to research and inspire them to become evidence-based health care providers. Funding is open to all 1st – and 2nd–year SRS students and topics cover all aspects of rehabilitation research.

### Number of Projects

Students are eligible to hold more than one award during their degree over the two years they are eligible to apply. Preference will be given to 1st–year students and to 2nd–year students who did not receive an award in the 1st–year. All projects must identify one primary supervisor. Additional faculty may be named as co-investigators. A faculty member may act as the primary supervisor on one project and may also be listed as a co-investigator on other projects.

### Length and Amount of Grants

Research Projects may vary in length, depending on the type of project. Given the intensive nature of the curriculum, the research project hours may be more concentrated during specific periods or distributed over the entire duration of the project.” Any project application involving a clinical/research placement must include a letter from the [Academic Lead Clinical Education & Community Affairs](#) showing consultation has occurred.



- Full projects pay a stipend of \$6000 to support the student while they are gaining research experience, with the final \$550 being issued after presentation.
- Half projects pay a stipend of \$3000 to support the student while they are gaining research experience, with the final \$550 being issued after presentation.

Any additional expenses incurred during the project are the responsibility of the supervisor.

## 2. ELIGIBILITY

Research Projects are restricted to first- and second-year SRS students at the University of Saskatchewan, School of Rehabilitation Science.

Research project supervisors must be full-time faculty in the School of Rehabilitation Science for the duration of the award period. The SRS Director or designate (i.e. MPT/ MOT/MSLP Program Chair, as appropriate) is required to sign off that each recipient is in good academic standing before any projects are awarded.

Any questions regarding your eligibility should be directed to [srs.research@usask.ca](mailto:srs.research@usask.ca), **at least one week before the deadline so we have the opportunity to assist you with assessing your eligibility.**

## 3. CHOOSING/SUBMITTING A PROJECT

An annual call for projects is sent out in the fall to all full-time SRS faculty. Faculty are encouraged to put together a brief outline for a potential project using the template provided. This includes background, research topic, and description of general duties. Projects will be posted on the SRS website for student viewing; **students are encouraged to contact faculty members to discuss their interest in applying as quickly as possible (i.e. within 2-3 weeks of posting and no later than December 18, 2026).**

If more than one student is interested in a project, it will be up to the faculty member to decide which student is best suited for the project. Students should inform faculty if they are approaching more than one faculty about a project. Faculty may set a deadline for when they need to be notified of intent to proceed so that all interested students have an opportunity to complete a project.



There is a limited number of projects that can be funded in any given year. Priority will be given to fund projects supervised by newer faculty (i.e. within the first 5 years of their appointment) as well as projects supervised by faculty who did not have funded projects in the previous academic year.

## 4. ASSESSMENT

### Adjudicators

At least two qualified adjudicators will review applications. School of Rehabilitation Science Faculty with previous MPT/ MOT/ MSLP student research projects will be part of the adjudication. Conflicts of interest will be declared prior to adjudication assignment and any significant discrepancies in reviewer adjudication marks will be resolved by the SRS Director; being mindful of potential conflicts of interest. Adjudication results will be sent to the SRS Research Facilitator and rank order will be determined. The Director will verify student academic standing prior to the final award announcements.

**Note:** Adjudicators cannot be experts in every field. Ensure the application is written in a manner that can be understood by a non-expert in their field.

### Assessment Criteria

For a complete grading guide, please see the SRS website. The adjudicators will use [this guide](#) to assist them with their scoring.

## 4. APPROVALS

### Research Ethics Approvals

Any research conducted at university facilities or undertaken by persons connected to the University involving human participants, human tissue or human data, animals or biohazardous materials must be reviewed and approved by the appropriate Research Ethics Board.

### Operational Approvals

Any research—funded or non-funded—involving Saskatchewan Health Authority resources must receive formal "Operational Approval" before it may begin. This includes any research utilizing the resources, data, programs and/or services of the Health Authority; its patients/clients/residents; and research conducted in its affiliates and community-based organizations. For further information on the SHA Operational Approval please follow the [link](#).



## University of Saskatchewan Research Ethics Office

In Saskatoon, ethics approval must be obtained from the University of Saskatchewan Research Ethics Board (REB) in advance of beginning the research. Visit the [Human Ethics website](#) for up-to-date information on applying for ethics approval. Students and faculty should work together on the ethics application so the students can benefit from this valuable experience.

Research involving other organizations and institutions may have their own approval processes that should be adhered to.

## 5. AWARD CONDITIONS

### Notification of Success

Written notification of award will be sent to applicants by February 5, 2027.

Ethics and required paperwork must be submitted to [srs.research@usask.ca](mailto:srs.research@usask.ca) by March 1, 2027.

### Supervisor/Student Responsibilities

Recipients of SRS Research Projects have the following responsibilities:

#### Students

- Work 300 hours for full project or 150 hours, if completing a half-project.
- **Report to [srs.research@usask.ca](mailto:srs.research@usask.ca) immediately if this is not possible so that we can discontinue payment**
- Submit a written report and abstract
- Present at SRS Research & Knowledge Sharing Day

#### Supervisors:

- Mentor and supervise the student
- Establish expectations regarding communication with the student. Regular weekly check-ins are advised.
- Ensure the student submits the written report and participates in SRS Research & Knowledge Sharing Day



- If you notice that a student is struggling with attendance or engagement in the project, please reach out to us at [srs.research@usask.ca](mailto:srs.research@usask.ca) as soon as possible. Your timely report will help us provide the necessary support to the students.

### *Written Report*

All grant recipients are required to submit a final report and abstract (template provided) to [srs.research@usask.ca](mailto:srs.research@usask.ca) by April 14, 2028.

### *Presentation*

Successful recipients will be required to participate in the SRS Research & Knowledge Sharing Day (date TBD), the following year of the project.

**Failure to participate in the SRS Research & Knowledge Sharing Day means you will be ineligible to receive the final payment of your award or apply for any future funding.**

### *Funding Acknowledgement*

All publications and knowledge translation outputs resulting from the research funded by the grant should acknowledge University of Saskatchewan, College of Medicine SRS Research Project funding.