



UNIVERSITY OF SASKATCHEWAN

School of
Rehabilitation Science

COLLEGE OF MEDICINE

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College of Medicine School of Rehabilitation Science (SRS) Research Project Guidelines

Projects Open: December 2, 2024, by 4:30 pm

Visit <https://rehabscience.usask.ca/research/mpt-research-projects.php> to review open projects.

Express Interest By: December 20, 2024.

Any questions or concerns regarding this award, please contact:

Nicole Craft
School of Rehabilitation Science
srs.research@usask.ca



1. AWARD PROCESS TIMELINE

2024

November 1	Call for projects sent out to all faculty
November 24	Deadline for faculty to submit project
December 2	All projects posted on SRS website for students to view
December 20	Deadline for students to express interest in projects

2025

January 17	Deadline for faculty to notify srs.research@usask.ca of successful student match
January 24	Award recipients notified
March 1	Verification of ethics certificate, exemption or submission due to srs.research@usask.ca

2026

April 6	Full project reports due
May TBD	Presentations at SRS Research & Knowledge Sharing Day

*Project start dates, and scheduling are negotiated with the supervisor. *

Primary Purpose

The SRS Research Projects expose our students to research and inspire them to become evidence-based health care providers. Funding is open to all 1st – and 2nd–year SRS students and topics cover all aspects of rehabilitation research.

Number of Projects

Students are eligible to hold more than one award during their degree over the two years they are eligible to apply. Preference will be given to 1st–year students and to 2nd–year students who did not receive an award in the 1st–year.

Supervisors may submit multiples projects, but there is no guarantee that all projects submitted will be funded. If more than one project is submitted, each project should be a standalone project.



Length and Amount of Grants

Research Projects may vary in length, depending on the type of project. Given the intensive nature of the curriculum, the research project hours may be more concentrated during specific periods or distributed over the entire duration of the project.” Any project application involving a clinical/research placement must include a letter from the [Academic Lead Clinical Education Co-Ordinator](#) verifying consultation has occurred.

- Full projects pay a stipend of \$6000 to support the student while they are gaining research experience, with the final \$550 being issued after presentation.
- Half projects pay a stipend of \$3000 to support the student while they are gaining research experience, with the final \$550 being issued after presentation.

Any additional expenses incurred during the project are the responsibility of the supervisor.

2. ELIGIBILITY

Research Projects are restricted to first- and second-year SRS students at the University of Saskatchewan, School of Rehabilitation Science.

Research project supervisors must be full-time faculty in the School of Rehabilitation Science for the duration of the award period. The SRS Director or designate (i.e. MPT Program Chair) is required to sign off that each recipient is in good academic standing before any projects are awarded.

Any questions regarding your eligibility should be directed to srs.research@usask.ca, **at least one week before the deadline so we have the opportunity to assist you with assessing your eligibility.**

3. CHOOSING/SUBMITTING A PROJECT

An annual call for projects is sent out in the fall to all full-time SRS faculty. Faculty are encouraged to put together a brief outline for a potential project using the template provided. This includes background, research topic, and description of general duties. Projects will be posted on the SRS website for student viewing; ***students are encouraged to contact faculty members to discuss their interest in applying as quickly as possible (i.e. within 2-3 weeks of posting and no later than December 20, 2024).*** If more than one student is interested in a project, it will be up to the faculty member to decide which student is best suited for the project. Students should inform faculty if they are approaching more than one faculty about a project. Faculty may set a deadline for when they need to be notified of intent to proceed so that all interested students have an opportunity to complete a project.



There is a limited number of projects that can be funded in any given year. Priority will be given to fund projects supervised by newer faculty (i.e. within the first 5 years of their appointment) as well as projects supervised by faculty who did not have funded projects in the previous academic year.

4. APPROVALS

Research Ethics Approvals

Any research conducted at university facilities or undertaken by persons connected to the University involving human participants, human tissue or human data, animals or biohazardous materials must be reviewed and approved by the appropriate Research Ethics Board.

Operational Approvals

Any research—funded or non-funded—involving Saskatchewan Health Authority resources must receive formal "Operational Approval" before it may begin. This includes any research utilizing the resources, data, programs and/or services of the Health Authority; its patients/clients/residents; and research conducted in its affiliates and community-based organizations. For further information on the SHA Operational Approval please follow the link below:

<https://www.saskhealthauthority.ca/our-organization/our-direction/research/getting-approval-conduct-research-sha/operational-approval>

University of Saskatchewan Research Ethics Office

In Saskatoon, ethics approval must be obtained from the University of Saskatchewan Research Ethics Board (REB) in advance of beginning the research. Visit the [Human Ethics website](#) for up-to-date information on applying for ethics approval. Students and faculty should work together on the ethics application so the students can benefit from this valuable experience.

Research involving other organizations and institutions may have their own approval processes that should be adhered to.

5. AWARD CONDITIONS

Notification of Success

Written notification of award will be sent to applicants by January 24, 2025.

Ethics and required paperwork must be submitted to srs.research@usask.ca by March 1, 2025



Supervisor/Student Responsibilities

Recipients of SRS Research Projects have the following responsibilities:

Students

- Work 300 hours for full project or 150 hours, if completing a half-project.
- Report to srs.research@usask.ca immediately if this is not possible so that we can **discontinue payment**
- Submit a written report
- Present at SRS Research & Knowledge Sharing Day

Supervisors:

- Mentor and supervise the student
- Establish expectations regarding communication with the student. Regular weekly check-ins are advised.
- Ensure the student submits the written report and participates in SRS Research & Knowledge Sharing Day (TBD-May 2026)
- **If you notice that a student is struggling with attendance or engagement in the project, please reach out to us at srs.research@usask.ca as soon as possible. Your timely report will help us provide the necessary support to the student.**

Written Report

All grant recipients are required to submit a final report (template provided) to srs.research@usask.ca.

Presentation

Successful recipients will be required to participate in the SRS Research & Knowledge Sharing Day (date TBD), the following year of the project.

Failure to participate in the SRS Research & Knowledge Sharing Day means you will be ineligible to receive the final payment of your award or apply for any future funding.

Funding Acknowledgement

All publications and knowledge translation outputs resulting from the research funded by the grant should acknowledge University of Saskatchewan, College of Medicine SRS Research Project funding.