



# Exercise Lab Project Screening Tool

This document is a screening tool that is used by the Research Administrative Coordinator to assess proposed Research Projects in the Exercise Lab in the School of Rehabilitation Science. The purpose of the screening process is to flag potential concerns regarding equipment and use of the space, and to ensure that all appropriate training and approvals have been acquired prior to study commencement. The Coordinator should consult with the Research Committee and/or the Principle Investigator as necessary if any concerns are flagged under “Considerations.” The Project may not proceed until all applicable “Requirements” have been met.

<b>Project Title:</b>	
<b>Principle Investigator:</b>	

### Considerations:

- |                          |                          |                          |  |
|--------------------------|--------------------------|--------------------------|--|
| <b>Y</b>                 | <b>N</b>                 | <b>N/A</b>               |  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | It is unlikely that the Project will create significant timing conflicts with regards to the equipment or the lab space when considering teaching and other ongoing Projects |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | It is unlikely the Project will create a noise disturbance for neighbouring classrooms   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | There are minimal (e.g. <\$100 total) foreseeable costs to the School associated with the Project (e.g. consumables)   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Any required lab equipment is appropriate for the intended use   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Any required lab equipment is available on-campus  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Any required lab equipment is in working order   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | No new equipment will be used or stored in the Exercise Lab  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | The Exercise Lab space does not need to be modified (e.g. equipment configuration, additional locked storage) to facilitate the Project                                      |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | The Project is funded  |

### Requirements:

- |                          |                          |                          |  |
|--------------------------|--------------------------|--------------------------|--|
| <b>Y</b>                 | <b>N</b>                 | <b>N/A</b>               |  |
| <input type="checkbox"/> | <input type="checkbox"/> |                          | A copy of the Certificate of Approval from the Research Ethics Board has been submitted to the Research Administrative Coordinator                                     |
| <input type="checkbox"/> | <input type="checkbox"/> |                          | All researchers involved in the project have the appropriate safety and equipment training as outlined in the Project Intake Form, and have signed all applicable SOPs |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | All appropriate permits (e.g. Biosafety Permit Level 2) have been acquired   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Appendix II (Application for Bringing Equipment to the Exercise Lab) has been completed for any and all new equipment used or stored in the lab for the Project        |

### Acknowledgements:

<b>Research Administrative Coordinator:</b>		
<b>Signed:</b>	X	_____ (mm/dd/yyyy)
<b>Associate Dean/Director:</b>		
<b>Signed:</b>	X	_____ (mm/dd/yyyy)