Participant Information and Consent Form

You are invited to participate in a research study entitled: Assessing the need for pediatric gait analysis in Saskatchewan: A mixed methods needs assessment

Principal Investigator: Valerie Caron, Assistant Professor, School of Rehabilitation Science, College of Medicine, University of Saskatchewan

- Contact: valerie.caron@usask.ca, 306-966-8769

Research Team:

Linzi Stoddard, Research Assistant, College of Medicine, University of Saskatchewan; **Natalie Vanidour**, Research Assistant, College of Medicine, University of Saskatchewan; **Hannah Kolkman**, Research Assistant, College of Medicine, University of Saskatchewan.

Purpose and Objective of the Research:

Currently, Saskatchewan does not have a local program for specialized walking assessments (gait analysis) to guide rehabilitation for children and youth. Families must travel out of province for this care. This project aims to build a sustainable, fair, and accessible walking assessment program right here in Saskatchewan.

In this interactive group discussion (World Café), we want to work with families, healthcare providers, policy makers and researchers to:

- **Identify Gaps:** Understand the barriers and challenges you face with the current system.
- **Design the Service:** Gather your ideas on what an ideal, local walking assessment service should look like.
- **Share the Findings:** Co-develop a website and educational resources to share our recommendations with families and clinicians across the province.

Ultimately, your feedback will help shape the future of healthcare and improve walking outcomes for kids in Saskatchewan.

Who can participate?

Eligible participants are residents of Saskatchewan, and meet at least one of the following criteria:

Healthcare provider criteria:

- Allied health professionals who practice in Saskatchewan and assess and treat pediatric patients with disabilities/injuries/diagnoses that directly impact their walking ability
- Physicians who practice in Saskatchewan, in a pediatric specialty, and assess and treat patients with disabilities/injuries/diagnoses that directly impact their walking ability

Patient/Caregiver criteria:

- Families or support persons of children who live with a disability/injury/diagnosis that causes a gait impairment (may be permanent or temporary)
- A person with lived experience as having trouble walking as a child
- The minimum age requirement for youth participants is 10 years old, corresponding to grade 6

Community and other relevant groups:

- Government representation
- SHA Administration
- Non-profit organizations
- Licensing and Regulatory bodies
- Other relevant organizations focused on pediatric care delivery

Participants who do not live or practice in Saskatchewan, or who are not involved in the access, provision, administration, or policy development of pediatric gait-related services, are ineligible to participate in the World Cafe discussions.

Your participation will have no impact on access to care, your relationship with anyone on the research team or your work within the SHA or with the University of Saskatoon. Participation will not impact access to care or services, employment, relationships with the research team or other organizations.

Procedures:

If you choose to participate, you will join a 3 hour in-person World Café event (9-12pm) at the University of Saskatchewan, School of Rehabilitation Science in Saskatoon. The event will be followed by lunch (12pm). The session will include:

- A brief review of findings to date
- Small group breakout discussions focused on walking care and access to care
- Sharing ideas, reflections, and recommendations with other stakeholders

A trained research team member will facilitate each breakout room and will take notes on key points, ideas, and suggestions shared during the discussion.

Respectful Engagement:

While our team is fully committed to implementing robust measures to protect all the information you share, maintaining a secure environment is a collective responsibility. To ensure everyone feels comfortable contributing openly, we kindly ask that all participants refrain from recording, photographing, or taking screenshots of any conversations or presentations during the session.

Please also be aware that despite our best efforts to enact data protection protocols, using internet-based software like Zoom has inherent technical limitations. While we take every precaution to prevent unauthorized captures, we cannot provide an absolute guarantee against participants who may choose to record information secretly. We appreciate your cooperation in helping us foster a space built on mutual trust and privacy.

Information shared:

During the discussion, facilitators will take digital written notes, and ideas added to notes will be saved to a secure password-protected repository in an anonymized format. This consent form is intended to provide detailed information about the event, and what will be recorded, and for what purpose. With your registration, you will be consenting to this process, including audio recording and note taking.

This discussion will be recorded to help us gather your thoughts and different recommendations that evolve during this dialogue. Your ideas will play an important role in shaping recommendations for future actions and policy planning. Please note that Zoom's recording feature captures both audio and video. However, no video will be recorded during the table discussions; video will be turned off.

Immediately following the event, we will download the recording to our secure password-protected repository and permanently delete the file from the Zoom cloud. The recording will not be shared and will only be used for generating a post-event report. We will only retain the audio portion for transcription purposes; the video recording will only be retained till point of transcription, and the audio recordings will be retained for the full five-year post-publication retention period.

Funded by:

This project is funded by the College of Medicine Research Awards at the University of Saskatchewan & the Saskatchewan Health Research Foundation Mobilize Grant. The researchers have no conflicts of interest, and the funding agency does not influence the discussions or outcomes of the World Café event.

Potential Risks:

We do not anticipate any risk associated with participating in this discussion. However, some of the questions in the table discussion may ask you to reflect on barriers to access healthcare services, which may cause psychological or emotion distress or discomfort. You have the right to withdraw from the study at any time or skip any question(s) without penalty. Should you require mental health assistance during the study, please call 811 or go to https://www.counsellingconnectsask.ca/ to connect with a healthcare professional. Participation will not impact access to care or services, employment, relationships with the research team or other organizations.

Potential Benefits and Compensation:

You will receive a $15 honorarium for costs associated with attending the event. Lunch will be provided to all participants during the in-person event. Mileage cost coverage will be offered for those attending in-person from outside of Saskatoon in accordance with the University of

Saskatchewan mileage reimbursement guidelines. Please keep track of your mileage and speak with a research team member at the registration desk to complete the reimbursement form.

You will receive the full compensation even if you withdraw during the session. Any personal information collected as a record of compensation will be stored separately from the data by the PI and may be kept for 7 years in case the University of Saskatchewan is audited by the Canada Revenue Agency.

While there is no direct clinical benefit to you, this initiative will determine the need for a walking assessment program in Saskatchewan. It may help children receive the right care at the right time, improve therapy outcomes, and empower families with clearer paths forward.

Confidentiality and Data Protection:

We will take all reasonable steps to protect your information. Notes will be stored in a secure, password protected University of Saskatchewan digital repository accessible only to authorized research team members.

For your privacy, this table discussion will be conducted via Zoom's secure platform, which utilizes end-to-end encryption to ensure our conversation remains confidential. You can review Zoom's specific privacy and security measures here. While these safeguards are in place, please be advised that confidentiality of data transmitted electronically cannot be fully guaranteed.

Due to the group nature of the event, complete confidentiality of your identity cannot be guaranteed. By signing this consent form, you agree to respect the privacy of all participants and keep all personal information and discussions shared during the event strictly confidential. No identifying information will appear in reports, summaries, or publications. The findings will be disseminated through academic channels: such as peer-reviewed journal articles, conference presentations, as well as shared in summary reports with community stakeholders. All data will be presented in aggregate form or using de-identified information to protect participant confidentiality.

It is possible that authorized USask representatives like members of the Research Ethics Board and Responsible Conduct of Research may look at your data, if required as part of an investigation into the conduct of the study.

Storage of Data:

Your ideas from this discussion will be written down by the facilitators and stored securely in the University of Saskatchewan's protected digital system, where only the research team can access them. The audio recording of the session will be captured and stored in OneDrive (under secured university credentials and password-protected files). This will strictly be limited to the research team via multi-factor authentication (MFA) to ensure data integrity. Temporary data storage will be kept on the Principal Investigator's USask OneDrive account, and long-term data storage will be kept by the Principal Investigator, digital will be kept on their Datastore account and paper data will be kept in a locked cabinet in a locked office. The consent forms and master lists will be stored separately from the data. The data will be stored for five years post-publication.

After the event, we will organize the main points into a summary that will be shared with you. This summary will also help us create final reports, policy briefs, a presentation to the working group, community stakeholder events, community presentations, webinars, and other materials to share what we learned in a useful and respectful way.

Right to Withdraw:

Your participation is voluntary, and you can participate in only those discussions that you are comfortable with; you can choose not to answer any questions, skip any discussion topics, or leave the session at any time with. You may withdraw from the research project for any reason, without explanation or penalty of any sort.

Should you wish to withdraw, you may leave the World Café event at any time; however, because the event is a collaborative group discussion, your ideas will be mixed with those of other participants in group notes. We will not be able to identify, separate, or delete your individual spoken contributions from the group's collective notes or final findings. Rest assured, your name will never be attached to any of the notes, and all findings will be reported in an anonymized, grouped format.

Follow up:

If you would like to know the results of this study, please contact Dr. Valerie Caron at valerie.caron@usask.ca. Results will be available in the Summer of 2027 at which time they will be shared with participants of the study.

Questions or Concerns:

You can contact Dr. Valerie Caron using the contact information on the first page of this document, please feel free to ask any questions regarding the procedures and goals of the study or your role.

This research project has been approved on ethical grounds by the University of Saskatchewan Behavioural Research Ethics Board (#6616). Any questions regarding your rights as a participant may be addressed to that committee through the Research Ethics Office: ethics.office@usask.ca; 306-966-2975; out of town participants may call toll free 1-888-966-2975.

Your signature below indicates that you have read and understand the description provided. I have had an opportunity to ask questions and my questions have been answered. I consent to participate in the research project. A copy of this consent form has been given to me for my records.

_____	_____	_____
Name of Participant	*Signature*	*Date*

_____	_____
Researcher's Signature	*Date*

A copy of this consent will be left with you, and a copy will be taken by the researcher.